**JOB DESCRIPTION**

**Job title: Health Adviser**

**Function: Operations**

**Reports to: Head of Health and Wellbeing**

**Location:** **Leicester** **Closing Date: 27th January 2020**

**DESCRIPTION**

To support with the Health and Well-being Strategy across Leicestershire and UK employability. Develop a holistic health and employment approach, progressing customers closer to the labour market and into sustainable employment. To integrate into Operations and increase performance with our customers

**BENEFITS**

* Competitive Salary
* CPD will be supported for professional registration (HCPC, BACP, NMC)
* Aviva Group Personal Pension (GPP)
* Life Assurance Policy
* Employee Assistance Programme

**PRINCIPAL ACCOUNTABILITIES/ KEY RESULTS AREAS:**

* Deliver performance against agreed targets including employer engagement, service and quality key performance indicators (KPI's).
* Perform health specific biopsychosocial assessments with customers to identify health challenges around finding, starting and sustaining suitable employment
* Provide specialist health support through a blend of group work, digital, groups and 1:1 coaching
* Develop and implement customer health specific action plans, identifying and utilising evidence-based interventions to support the achievement of job goals that are person-centred
* Promote the value of work for health & well-being, helping to build confidence and the practical and emotional skills to adapt to a working routine
* To work closely with the team to manage customer referrals and supporting activities, ensuring action plans are aligned and updated via regular case conferences
* To deliver a range of health specific programmes within scope of practice to support customers with their health management including Managing Anxiety, Stress Management, Pain Management, Back & Neck Care and various weekly classes e.g. Relaxation, Exercise Classes
* Identify and build key relationships with internal (i.e. Employment Consultants) and external (i.e. GPs, healthcare providers, employers) stakeholders to support progression of the customer
* Maintain IT files and customer records to a required quality standard to ensure the customer journey and interventions are documented in accordance with our quality standards and clinical governance
* Ensure compliance with our company policies (including Health & Safety, Safeguarding and Data Security) so customers and colleagues are protected at all time

**KNOWLEDGE AND EXPERIENCE**

* Qualified health professional registered with the appropriate regulator (HCPC, BACP, NMC)
* Demonstrable previous experience of supporting those with health issues back to work, vocational rehabilitation, occupation health
* Ability to build rapport, engage and coach individuals to progress
* Knowledge and experience of local specialist networks and provisions
* Able to engage with peers/practitioners across local areas

CV and covering letter to be sent to [paul.wickson@fedcapemployment.org](mailto:paul.wickson@fedcapemployment.org).

Fedcap Employment is a recognised Disability Confident Employer (level 2). As part of Fedcap's commitment to our people we aim to recruit, retain and develop disabled people within our company.  When the company has been made aware of an employee’s disability, we have a duty to explore any needs or reasonable adjustments that may be required.

